

## Interagency Contract Application for Driver Information

Use this form to obtain access to the Department of Licensing (DOL) abstract driver record (ADR) database. We will only release information to you in accordance with the Federal Driver Privacy Protections Act (DPPA) and Washington state law. The DPPA restricts redisclosure of personal information obtained from driver records.

Send this completed form to: **Programs & Services – Contracts MS: 48111, Department of Licensing, PO Box 9030, Olympia, WA 98507.**

For additional information, email us at PSDCPCONTRACTS@dol.wa.gov.

### 1 Agency information

TYPE or PRINT Name of government entity		Contact name		Date
(Area code) Telephone number	(Area code) Fax number	Email		
Physical address (Address, City, State, ZIP code)				
Mailing address, if different than above (Address, City, State, ZIP code)				
Business description – Provide a detailed explanation of your primary business activity				

### 2 Purpose of data request

Answer the following – attach additional pages if needed

1. Explain in detail why you need drive record information.
  
  
  
  
  
2. What authority permits your use of the data? Be specific and include federal or state laws.
  
  
  
  
  
3. What do you intend to do with the information?
  
  
  
  
  
4. Will you redisclose or sell the information to anyone else? ..... ☐ Yes ☐ No  
If “yes”, to whom will you provide the information? Be specific, list all recipients.
  
  
  
  
  
5. What data elements are you requesting? How frequently will you need the information and for how long?

*I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.*

\_\_\_\_\_  
Date and place signed

**X**

\_\_\_\_\_  
Contract manager signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed name

Federal Driver Privacy Protection Act (DPPA) 18 U.S.C. §2721 through §2725  
RCW 46.52.130; 42.56

Office Use Only		
Application received (date)	Received by (Driver Services)	Action taken <input type="checkbox"/> Approved <input type="checkbox"/> Denied   Date applicant notified _____